

GRIEVANCES REDRESSAL COMMITTEE - 2016-2017

Committee for Redressal of Grievances

Any problem or annoyance experienced by a student or member of staff is considered as a grievance. Grief is a collective mechanism that moves people upward. It provides important information to management about looming problems that a student or staff member may face. To address this, a Grievance Redressal Committee with the following members has been formed.

Members

The following issues will be addressed by this committee.

- This will assist students in overcoming their obstacles.
- Work to create a gender-sensitive environment at our College by promoting a healthy working environment for all of our staff and students.
- Upon receipt of a complaint or grievance, the Grievance Committee shall separate the complaint, consult with the relevant committee, and then forward the complaint to the appropriate committee.
- The cases will be investigated directly by the concerned committee.
- A hearing with the complainant or explanation from the affected party may be requested if necessary.

S.No	Committee Members	Designation	Department
01	Dr.T. Jeyachandran	Chairman	PRINCIPAL
02	Dr.N.Sujatha	Vice-Principal & HOD	CORPORATE SECRETARYSHIP
03	Mr.C.Mohan	Asst.Prof & HOD	TAMIL
04	Mr.V.Kalaiselvam	Asst.Prof & HOD	BUSINESS ADMINISTRATION
05	Mr.S.Muthukumar	Asst.Prof & HOD	MATHEMATICS
06	Dr.G.P.Bhavane	Asst.Prof & HOD	CHEMISTRY
07	Mrs.S.R.Gomathy	Asst.Prof & HOD	ECS
08	Dr.C.P.Prakash	Asst.Prof & HOD	PLANT SCIENCE
09	Mrs.M.Vijayalakshmi	Asst.Prof & HOD i/c	ENGLISH
10	Mrs.K. Nathiya	Asst.Prof & HOD i/c	ACCOUNTING & FINANCE
11	Dr. Rama Shree	Asst.Prof & HOD	ECONOMICS
12	Mr. S. Periyannan	Asst.Prof & HOD	COMMERCE
13	Mr. T.G. Prakash	Asst.Prof & HOD	COMPUTER SCIENCE
14	Mrs. Rini Susan	Physical Director	PHYSICAL EDUCATION

GRIEVANCES REDRESSAL COMMITTEE - 2017-2018

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01	Dr.M. VENKATRAMANAN	Chairman	PRINCIPAL
02	Dr.N.Sujatha	Vice-Principal & HOD	CORPORATE SECRETARYSHIP
03	Mr.C.Mohan	Asst.Prof & HOD	TAMIL
04	Mr.V.Kalaiselvam	Asst.Prof & HOD	BUSINESS ADMINISTRATION
05	Mr.S.Muthukumar	Asst.Prof & HOD	MATHEMATICS
06	Dr.G.P.Bhavane	Asst.Prof & HOD	CHEMISTRY
07	Mrs.S.R.Gomathy	Asst.Prof & HOD	ECS
08	Dr.C.P.Prakash	Asst.Prof & HOD	PLANT SCIENCE
09	Mrs.M.Vijayalakshmi	Asst.Prof & HOD i/c	ENGLISH
10	Mrs. K. Nathiya	Asst.Prof & HOD i/c	ACCOUNTING & FINANCE
11	MR. S. Prabhu	Asst.Prof & HOD	ECONOMICS
12	Mr. S. Periyannan	Asst.Prof & HOD	COMMERCE
13	MR. T.G. Prakash	Asst.Prof & HOD	COMPUTER SCIENCE
14	Mr. Sugumaran	Physical Director	PHYSICAL EDUCATION

GRIEVANCES REDRESSAL COMMITTEE - 2018-2019

Committee for Redress of Grievances

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08	Dr.C.P.Prakash	Asst.Prof & HOD	PLANT SCIENCE
09	Mrs.M.Vijayalakshmi	Asst.Prof & HOD i/c	ENGLISH
10	Mrs.S.Sharmila	Asst.Prof & HOD i/c	ACCOUNTING & FINANCE
11	Dr.D.Balaji	Asst.Prof & HOD	ECONOMICS
12	Dr. K. Munusamy	Asst.Prof & HOD	COMMERCE
13	Dr. S. Ravichandran	Asst.Prof & HOD	COMPUTER SCIENCE
14	Mr.A.P.Babu	Asst.Prof & HOD	COMPUTER APPLICATION
15	Dr. M.S. Dhana Jayakaran	Physical Director	PHYSICAL EDUCATION

GRIEVANCES REDRESSAL COMMITTEE - 2019-2020

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09	Mrs.K.Mugil	Asst.Prof & HOD i/c	ENGLISH
10	Mrs. K.Nathiya	Asst.Prof & HOD i/c	ACCOUNTING & FINANCE
11	Mrs.Kamu	Asst.Prof & HOD	ECONOMICS
12	Mrs.P.Kalaimathi	Asst.Prof & HOD	COMMERCE
13	Dr. S. Ravichandran	Asst.Prof & HOD	COMPUTER SCIENCE
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GRIEVANCES REDRESSAL COMMITTEE - 2020-2021

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15	Dr. M.S. Dhana Jayakaran	Physical Director	PHYSICAL EDUCATION

MEETING OF GRIEVANCE REDRESSAL CELL

21.07.2016 AT 2.00PM IN PRINCIPAL OFFICE

2016-2017

MEMBERS PRESENT:

S.No	MEMBER	DESIGNATION
01	Dr.T.JEYACHANDRAN	PRINCIPAL
02	MR.V.KALAISELVAM	Asst.Prof & HOD
03	Mr.S.MUTHUKUMAR	Asst.Prof & HOD
04	Mr.C.MOHAN	Asst.Prof&HOD
05	Mrs.G.P. BHAVANEE	Asst.Prof&HOD

POINTS OF DISCUSSION:

Discussion on the application received from B.Com(G) students for non-availability of Drinking Water.

ACTION TAKEN REPORT:

Meeting of the grievance redressal committee based on the application received from B.Com (G) students for non-availability of drinking water. Manager was directed to do needful and it has been rectified.



MEETING OF GRIEVANCE REDRESSAL CELL

28.09.2017 AT 2.00PM IN PRINCIPAL OFFICE

2017-2018

MEMBERS PRESENT:

S.No	MEMBER	DESIGNATION
01	DR.M.VENKATARAMANAN	PRINCIPAL
02	Mr.S.MUTHUKKUMAR	Asst.Prof & HOD
03	MR.V.KALAISELVAM	Asst.Prof & HOD
04	Mr.C.MOHAN	Asst.Prof&HOD
05	Mrs.G.P. BHAVANEE	Asst.Prof&HOD

POINTS OF DISCUSSION:

Discussion on the application received from BBA students for shortage of furniture.

ACTION TAKEN REPORT:

Meeting of the grievance redressal committee based on the application received from BBA students for shortage of furniture regarding the ratio of furniture and students were checked. Manager has been asked to give the requisition of the required furniture with the management and it has been purchased.



22.09.2017.

From

Business Administration Students
SCPJ College
Mangaluru 60/203

To

The Principal
SCPJ College
Mangaluru 60/203

Respected Sir

Sub: Regarding - Furniture Problem

We are studying BBA department in our
class room ~~do~~ not sufficient furniture available
in our dept. Some furnitures are damage
condition. So take necessary steps and
proceeding good steps



Thanking You

Yours faithfully
B.B.A Students.

MEETING OF GROEVANCE REDRESSAL CELL

21.09.2018 AT 2.00PM IN PRINCIPAL OFFICE

2018-2019

MEMBERS PRESENT:

S.No	MEMBER	DESIGNATION
01	Dr.V.Nagajothi	Principal
02	Mr.V.Kalaiselvam	Asst.Prof & HOD
03	Mr.S.Muthukkumar	Asst.Prof & HOD
05	Mr.C.Mohan	Asst.prof & HOD
05	Ms.K.Mugil	Asst.prof & HOD

POINTS OF DISCUSSION:

Discussion on the application received from B.Com (ISM) students for not functional of fans in their class rooms.

ACTION TAKEN REPORT:

Meeting of the grievance redressal committee based on the application received from B.Com (ISM) students for non-functional of fans in their class room. The problem was resolved through Mr. S. Raji (Electrician) by installed new fans in the classroom wherever required.



V. Nagajothi
Dr. V. NAGAJOTHI M.B.A.Ph.D
PRINCIPAL
SHREE CHANDRAPRABHU JAIN COLLEGE
MINJUR, THIRUVALLUR (DT.) 601 203

From :-

B.Sc Mathematics Department Student,
Shree Chandraprabhu Jain College,
Minjur.
20.01.2020.

To
Anirama Reddy
V. N. Reddy

To :-

The Principal,
Shree Chandraprabhu Jain College,
Minjur

Respected Sir,

Subj:- Regarding not Improving the
Quality of canteen food.

I wish to bring to your kind
information that our College Canteen food
not good and also the not Providing the
Quality of food. So kindly take the Necessary
Action.

Forwarded to
Principal
Muthukumar.

Thanking You,

Yours faithfully,

S. Akshay

MEETING OF GRIEVANCE REDRESSAL CELL

24.01.2020 AT 2.00PM IN PRINCIPAL OFFICE

2019-2020

MEMBERS PRESENT:

S.No	MEMBER	DESIGNATION
01	Dr.V.NAGAJOTHI	PRINCIPAL
02	Mr.S.MUTHUKKUMAR	Asst.Prof & HOD
03	MR.V.KALAISELVAM	Asst.Prof & HOD
04	Mr.C.MOHAN	Asst.Prof&HOD
05	Mrs.G.P. BHAVANEE	Asst.Prof&HOD

POINTS OF DISCUSSION:

Discussion on the application received from B.Sc (Mathematics) students for improving the quality of Canteen Food.

ACTION TAKEN REPORT:

Meeting of the grievance redressal committee based on the application received from B.Sc.(Maths) students for improving the quality of canteen food, we checked and acknowledged the complaint and the canteen incharge has been directed to improve the quality of food and it has been rectified.

V. N. Nagajothi
Dr. V. NAGAJOTHI M.B.A.
PRINCIPAL
SHREE CHANDRAPRABHU JAIN COLLEGE
MADURAI, THIRUVALLUR (DT) 601 203



21 December 2019
Place: minjur.

From

Business Administration students
Shree Chandra prabhu Jais college
minjur - 601

To
Goverment
B.Ed. in
Commerce

Vijay
21/12/19

To.

The Principal.

Shree Chandra prabhu Jais college.

minjur - 601203.

Respected Sir.

Sub: Regarding - Furniture Problem

As we are studying BBA department
in our class room not sufficient
furniture available in our dept.
Some furnitures are damages and
condtion. So take necessary
steps and providing good
quality of furniture.

Yours sincerely
forwarded to Principal

Yours sincerely
BBA Dept.

MEETING OF GRIEVANCE REDRESSAL CELL

21.12.2019 AT 2.00PM IN PRINCIPAL OFFICE

2019-2020

MEMBERS PRESENT:

S.No	MEMBER	DESIGNATION
01	DR.V. NAGAJOTHI	PRINCIPAL
02	Mr.S.MUTHUKKUMAR	Asst.Prof & HOD
03	MR.V.KALAISELVAM	Asst.Prof & HOD
04	Mr.C.MOHAN	Asst.Prof&HOD
05	Mrs.G.P. BHAVANEE	Asst.Prof&HOD

POINTS OF DISCUSSION:

Discussion on the application received from BBA students for shortage of furniture.

ACTION TAKEN REPORT:

Meeting of the grievance redressal committee based on the application received from BBA students for shortage of furniture regarding the ratio of furniture and students were checked. Manager has been asked to give the requisition of the required furniture with the management and it has been purchased.


Dr. V. NAGAJOTHI M.B.A.Ph.D
PRINCIPAL
SHREE CHANDRAPRABHU JAIN COLLEGE
MINJUR, THIRUVALLUR (DT.) 601 203

MEETING OF GRIEVANCE REDRESSAL CELL

2020-2021


S.No	MEMBER	DESIGNATION
01	Dr.V.NAGAJOTHI	PRINCIPAL
02	Mr.S.MUTHUKKUMAR	Asst.Prof & HOD
03	MR.V.KALAISELVAM	Asst.Prof & HOD
04	Mr.C.MOHAN	Asst.Prof&HOD
05	Mrs.G.P. BHAVANEE	Asst.Prof&HOD

Due to Covid Pandemic, since on line classes have been conducted, there is no complaint received from the students.

Points of Discussion

Nil




Dr. V. NAGAJOTHI M.B.A.Ph.D
PRINCIPAL
SHREE CHANDRAPRABHU JAIN COLLEGE
MINJUR, THIRUVALLUR (DT.) 601 203

Sub : SCPJC – Eve teasing – Students involved in Eve teasing dt. 11.12.14- Suspended - Enquiry Report – Final Orders passed - Suspension revoked – reg.

- Ref : 1. Principal's Proceedings No.030/S9/2014-15 dt. 12.12.14
2. Principal's Proceedings No.032/S9/2014-15 dt. 18.12.14
3. Principal's Proceedings No.35/S9/2014-15 dt. 29.12.2014
4. Enquiry report submitted on 05.01.2015
5. Principal's Proceedings No.37/S9/2014-15 dt. 06.01.2015
6. Explanation submitted by K.Karthickrajan on 09.01.2015
-

Mr.D.Karthickrajan a student of II BCA, 13SAZ06 was placed under suspension from the college for the alleged complaint of Eve teasing on 11.12.14. An enquiry committee which was constituted to enquire and report the fact submitted a report after enquiry that

1. The women students submitted a second petition in which they have stated that D.Karthickrajan was present at the scene but did not use abusive words.
2. In their witness also they have testified the same thing.

The enquiry committee while absolving D.Karthickrajan from the above offence, pointed out the following 5 irregularities on his part on the day of incident (11.12.14):

1. He has not informed about his absence on 11.12.14 from 3rd hour to any of the staff member or HOD in his dept.
2. He was rather roaming inside the campus and assembled the students at the vehicle parking area which is a prohibited part for the students to gather.
3. He was found using cell phones inside the campus at the time of the incident.
4. While he was present even though he did not indulge in the crime he did not to take any effective steps to prevent the students from eve teasing.

Therefore the enquiry committee recommended that as a habitual offender, the undertaking from him as well as his parents must be obtained, before revoking the punishment. Hence D.Karthickrajan was directed to appear with his parents before the principal within 7 days time.

On 09.01.2015, D.Karthickrajan, has appeared before the Principal with his father's brother. Since his brother was involved in an accident and his parents are attending him, his father's brother appeared and both of them submitted a letter to the Principal. The student expressed his apology and undertook not to repeat any mistake again and if repeated, he may be sent out of the college without enquiry.

When the apology letter along with the punishment given was placed before the HODs Meeting (college council) the members felt that D.Karthickrajan has already suffered a suspension in the case of misbehaving with Mr.Anandakumar, AP of ECS Dept. Then also he submitted a letter of apology and undertaking that he could be removed if he repeats the act of indiscipline again.

found that the students have concealed many facts of the involvement of girl students for the enmity between the III B.Com. 'B' and I B.Com. 'B' students considering the fact that resorting to violence on another students inside the class room, inside the staff room, before the gathering of students and before the teachers is considered to be a higher degree of violation of discipline done by the above students. However, the parents who were present for their enquiry have pleaded for mercy and have given an undertaking for their proper conduct of the students and considering the final year degree class in their career, the Principal accepts the undertaking and allowed the students to attend the class from 05.08.15. The above 2 students are strictly warned that in the event of their involvement in any sort of discipline they will be immediately terminated from the college without calling for any explanation.

3. V.Manigandan is found to be a habitual offender and a ruffian who got admitted in the I Year. He is arrogant and he is instrumental for all the problems. He has committed a following mistakes:
 1. Unnecessarily visiting the III year class on the pretext of meeting his sister.
 2. Unnecessarily comment on the senior girl students of the III B.Com. class
 3. Unwanted frictions with the III year senior students.
 4. He has invited outside elements to interfere in the college may through cell phone and personal call.
4. Particularly on 22.07.15 he has wantonly visited the III year class and provoked the two III year students which result in the clash, so he invited all the problems because of his incorrigible nature. The Enquiry Committee felt that the presence of this sort of students will certainly spoil the peace and tranquility of the college. For the mistakes committed by the student he has to be sent out of the college. However, taking a compassionate view about the future of the students and the undertaking submitted by the Mother of the student who is come all the days of enquiry, it is decided that the student be permitted to attend the college. But for the mistakes committed he has to undergo a long spell of suspension and therefore he may be permitted to attend the classes from 10th Aug. 2015, along with his mother he has to execute an undertaking that if he is involved in any problem in future whether inside the class or outside the class he will be terminated from the college.
5. It is also resolved to invite the parents of certain girl students of III B.Com. 'B' class, so that the parents may be informed of the ongoing of their ward in the college. It is also decided that all the women students in the III B.Com. 'B' class in the first instants and all the class in the second instants may be given with a counselling by the Women Counselling Cell.


PRINCIPAL

To all the above students
Copy to the Convener, Enquiry Committee
Copy to HOD, Commerce for information and necessary action
Copy to the Convener, Women Counselling Cell for follow up
Copy to Discipline File

Shree Chandraprabhu Jain College, Minjur – 601 203

Principal's Proceedings No: 001/S9/2015-16

22-07-2015

Sub : SCPJC – Complaint of I year students and III year students about exchange of blows in the Veranda and staff room of the Commerce dept on 22.07.15 during lunch hour – Concerned students placed under suspension – Pending enquiry – Orders issued – reg.

- Ref : 1. Report submitted by the HOD, Commerce Dept.
2. Letter submitted by V.Manigandan and A.Yokkop, I B.Com. 'B'
3. Letter submitted by T.P.Muthukumaran, K.Ganesh Kumar, III B.Com. 'B'
4. Letter submitted by V.Roja, III B.Com. 'B'
5. Letter submitted by R.Priyanka, III B.Com. 'B'

It is reported that there is a clash in the III B.Com. 'B' Class room and Varandah wherein there was exchange of blows between 2 groups of students, V.Manigandan and A.Yokkop of I B.Com. (G) 'B' and T.P.Muthukumaran and K.Ganesh Kumar of III B.Com. (G) 'B'. It is reported that they exchanged blows in the Varandha and the staff room. On enquiry both the parties charge the others parties as responsible for this exchange of blows. The HOD has submitted a report wherein he has explained the reason is an extension of an incident which took place on 21.07.15. So for the following reasons the 4 students under reference who involved in this incident are replaced under suspension with immediate effect:

1. V.Manigandan, I B.Com. 'B'
2. A.Yokkop, I B.Com. 'B'
3. T.P.Muthukumaran, III B.Com. 'B' – 13PZ-B11
4. K.Ganesh Kumar, III B.Com. 'B' – 13PZ-B05

The charges are

1. They have violated the rules and regulations of the college that a student should not enter into the class room of other students
2. They have involved in clashes already on 21.07.15 and even after the conciliation by the HOD and class teacher they continued there rivalry inside the college on 22.07.15
3. Violating the college rules and regulations they involved in muscular clashes which is against the college rules.
4. Each person is accusing of other as responsible for the outbreak of clash.
5. They have spoiled the peace and tranquility of the college and created panic in the second floor.